



MEBAA 2024

STAND/CHALET / PAVILION (CLEANING & DISINFECTION SERVICES) REGISTRATION FORM

Please Return Completed Forms to Berkeley Services:
Help Desk (MEBAA Venue 24/7) +971 56 174 2807 / +971 50 655 2903.
Berkeley Head Office +971 4 339 3111 email: satheesh@berkeleyuae.com

Please complete in type or block capitals (Berkeley shall not be held responsible for mistakes from illegible handwriting)

EXHIBITOR DETAILS

(to be filled by client)

Exhibitor Name	<input type="text"/>	Exhibition Date	10-12 December 2024
Stand No.	<input type="text"/>	Stand Name	<input type="text"/>
Chalet No.	<input type="text"/>	Chalet Name	<input type="text"/>

TYPE OF CHALET/ STAND

Chalet Stand Pavillion

NO OF CHALETS / STAND AREA

Chalet Qty Chalet No. Stand area. (In Sq.mtr) Stand area. No. Pavillion No.

JOB ORDER TYPE

One off Pre-cleaning (Before the event start date) Daily Cleaning (During the event days) Daily Disinfection (After each day event) Dedicated attendant Security

No of dedicated attendant No of Security personnel No of office boys

ORDER CONTACT DETAILS (we require these details so we can contact you about your order)

First Name	<input type="text"/>		
Last Name	<input type="text"/>	Job Title	<input type="text"/>
Company Name	<input type="text"/>		
Company Address	<input type="text"/>		
E-mail (service information will be sent to this address)	<input type="text"/>		
On-site Contact Name	<input type="text"/>	On-site Contact No.	<input type="text"/>

For Use of Berkeley

Quotation Ref no: (fill by Berkeley)	<input type="text"/>	Total Amount AED. (fill by Berkeley)	<input type="text"/>
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WORK COMPLETION REPORT (to be filled by Berkeley)

Invoice No Job Start Date: Job End Date Total Amount

Approved By..... (Client Rep. Name & Signature) for **Berkeley Services**.....

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Ways to Pay: Payment should be made only on receiving your pro-forma invoice: -

(Please select)

CASH/CARD PAYMENT – You can pay by Cash at Berkeley Services Help Desk counter stand at the MEBAA Venue.

BANK TRANSFER – If you prefer you can pay by bank transfer. Our bank details as follows: -

Account Name : Berkeley Services UAE LLC

Account Number : 021 – 388 723 – 001

IBAN Number : AE 0502 0000 0021 3887 2300 1

Bank Name : HSBC Bank Middle East Limited

Bank Address : PO Box 502601, Dubai, UAE

Swift Code : BBMEAEAD

Conditions of Sale:

- 1) **Berkeley Services (UAE) LLC holds the exclusive rights to all Cleaning & Security Services within Mebaa 2024.**
- 2) All cleaning orders must be paid in full at the time of ordering. All rates are quoted in United Arab Emirates Dirhams. Cancellations or amendments to confirmed and paid orders are not permitted.
- 3) Successful delivery of your order is dependent on the correct stand number and name of exhibiting company being provided. Please ensure that any changes to the stand number or exhibiting company name are communicated to Berkeley Services by satheesh@berkeleyuae.com.

Berkeley Services (UAE) LLC

Berkeley's cleaning division is expert in providing all your Cleaning & Security requirements during the exhibition. For ease you can order directly using this form.

In future, if you have more elaborate requirements for cleaning, security, maintenance, laundry or landscaping requirements, we will be delighted to provide a quote for you.

Please contact us to discuss your requirements on +971 4 3393111 or e-mail us satheesh@berkeleyuae.com

Points to note:

1. The **Complete Cleaning Scope** includes vacuuming or wet mopping of floors; dusting of counter tops and furniture; emptying of bins, cleaning of walls, clean glasses and partitions
2. All cleaning is carried out at night, not during the exhibition open hours to ensure the stands are ready prior to the opening of the exhibition. It will be performed on the night before the opening day of the event and each night thereafter, **Chalet is to be kept open after show hours for cleaning purposes.**
3. Separate quote will be placed for stand by cleaners. The role of the Stand-by Cleaner is to ensure that your stand is kept clean and presentable at all times and free from the accumulation of waste.
4. Berkeley Services unfortunately unable to clean exhibits.
5. Berkeley Services cannot be held liable for any loss or damage related to the cleaning of the exhibition stand.
6. Berkeley Services does not supply cleaning materials, toilet consumables to exhibitors or their contractors.
7. In order to guarantee quality of service, exhibition stands/ chalets must be clear of all contractors' work and materials by the end of show during the event days.

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RATE CARD

Cleaning & Security Service

AREA/SCOPE	ONE TIME PRE-CLEANING (Deep Cleaning before the Event)	EVENT DAY CLEANING (Regular Cleaning During the Event days)
Chalet (Double Storied)	USD 395	USD 900 (3 Days)
Chalet (Single Storied)	USD 280	USD 500 (3 Days)
Booth/Stand	USD 5 / Sq.m	USD 4 / Sq. m / Day
Cleaning Operative (10 Hrs)		USD 85 / Day
Security Guard (12 Hrs)		USD 98 / Day

Disinfection Service

SPECIFICATION	DISINFECTION CHARGES (Rate Per Sq. m / treatment)	REMARKS
Disinfection Service (Challet / Stand / Booth)	USD 1.20 / sq. m	Charges are inclusive of disinfectant, equipment, manpower & PPEs etc.