**HEALTH AND SAFETY DECLARATION FORM**

**(MANDATORY TO ALL EXHIBITORS)**

**Submission Deadline : 18 August 2023**

All Exhibitors of GESS Asia 2023 are required to submit this Health & Safety Declaration Form as part of the joint commitment to maintain a safe and secure event. This form is to be completed AFTER the Exhibitors peruse the GESS Asia 2023 Exhibitor Manual and confirm their understanding and compliance with the rules, regulations and policies set by the Organisers – Tarsus Group and PT Tarsus Indonesia SEA in the Exhibitor Manual.

Every exhibitor accepts that it is their legal and moral responsibility to ensure that their own and others’ health & safety are not put at risk by their actions (or in-actions) throughout the period of the show (build up, breakdown and the open periods). This refers to all exhibitor employees, and contractors employed by the exhibitor. This form should be completed and returned by all Exhibitors to the address (or email) above as soon as possible but **no later than 18 August 2023**.

This form is mandatory and should be completed, signed and returned by all exhibitors. Please tick the appropriate box, to confirm the type of stand :

SPACE ONLY SHELL SCHEME

|  |  |
| --- | --- |
| As the exhibiting company, we understand that we are responsible for the activities and health and safety of our employees and all the contractors working on our stand. We will ensure that our stand is constructed using a safe method and our stand contractor is competent and compliant with all safety regulations. We also confirm that we will make available at the show a copy of our company Health & Safety policy.   * I confirm the above and will ensure that our stand contractor submits our stand plans, a method statement for the safe construction of the stand and a RISK ASSESSMENT for construction and any activity on the stand of a significant risk. (Example: Working at height above 2.5m or display of hazardous or moving machinery) no later than 15 August 2022. * I understand that no work on the stand can commence until all plans and safety documentation have been received and approved in writing by the Organisers. | As the exhibiting company, we understand that we are responsible for the activities and health and safety of our employees and all the contractors working on our stand. We will make our exhibition staff and contractors aware of the potential risks present at the show, including during build-up and break-down, and will copy them with all health and safety documentation relevant to the show. I also confirm that we will make available at the show a copy of our company Health & Safety policy.   * I confirm the above and advise that the activity on the stand does not present a significant risk OR * I confirm the above and attach a RISK ASSESSMENT for activity on the stand that includes a significant risk. (Example: Hazardous or moving machinery on display) |

**EXHIBITING COMPANY / ORGANISATION NAME**

|  |  |
| --- | --- |
| **STAND NO** |  |

**PERSON IN CHARGE REPRESENTING THE COMPANY**

**JOB TITLE / POSITION IN THE COMPANY**

|  |  |
| --- | --- |
| **MOBILE NO** |  |
| **EMAIL** |  |
| **OFFICE TEL NO** |  |

We hereby confirm that the above-mentioned individual is authorised to represent the Exhibiting Company / Organisation and will be responsible as the main contact on site during set up, event day and dismantling.

|  |  |
| --- | --- |
| **DATE** |  |

**Signature and Company Stamp**