

## OFFICIAL SHIPPING GUIDELINES



26 - 28 April • Mexico

# LABELEXPO MEXICO 2023

[www.labelexpo-mexico.com](http://www.labelexpo-mexico.com)

### CONTACT DETAILS

#### EFM GLOBAL LOGISTICS

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EFM Global Logistics has been appointed as the **International Logistics Provider** for Label Expo Mexico 2023. Please ensure that all shipment pre-alerts are sent to EFM prior to exporting your shipment to Mexico City for documentation approval and confirmation to proceed.

## CONSIGNMENT DEADLINES

Please follow the below deadline dates to avoid any delays with delivery to your stand:

- **Seafreight** shipments need to arrive at Manzanillo or Veracruz Seaports by the: **7<sup>th</sup> APRIL 2023**

Original MBL / Express release	7 days before arrival
Commercial invoice and packing list	14 days before arrival

- **Airfreight** shipments need to arrive at Mexico City Airport by the: **10<sup>th</sup> APRIL 2023**

Original MAWB copy	2 days before arrival
Commercial invoice and packing list	4 days before arrival

- **Roadfreight** shipments need to arrive at Laredo, TX by the: **7<sup>th</sup> APRIL 2023**

Original BOL	2 days before arrival
Commercial invoice and packing list	6 days before arrival

- **Advance warehouse** shipments being sent to the need to arrive by the: **17<sup>th</sup> APRIL 2023**

Shipping documents	2 days before arrival
Commercial invoice and packing list	6 days before arrival

## PROHIBITED ITEMS

If you intend to send the below mentioned products to **Mexico**, we ask you to notify us at least **45 days** in advance to be able to indicate the procedure and / or permits to process for your Importation.

Various items have restrictions for their importation such as:

- Food Products
- Textile
- Pharmaceutical Products
- Drinks
- Cosmetics
- Explosives
- Weapons

**The above list is only indicative and does not cover every product that may be restricted and require special procedures.**

## CONSIGNMENT INSTRUCTIONS

### AIRFREIGHT SHIPMENTS

All shipments must ship as “**Freight Prepaid**” and consigned as follows:

#### PLEASE SEND TO ARRIVAL MEXICO CITY (MEX) AIRPORT

MAWB Consignee	Millenium Cargo, S.A. de C.V. “Exhibitor Name”  Tel :(+52)(55)5362-7899
Shipping documents	1. Copy of the AWB 2. Commercial Invoice and Packing Lists in English (template available upon request) 3. Original ATA Carnet (if applicable)

### SEAFREIGHT SHIPMENTS

**(PLEASE DO NOT SEND UNTIL WE HAVE CONFIRMED THE CONSIGNEE INFORMATION)**

#### PLEASE SEND TO ARRIVAL MANZANILLO OR VERACRUZ SEAPORTS

OBL Consignee	Please contact our office for consignee information: <a href="mailto:Chris.knights@efm.global">Chris.knights@efm.global</a>
Shipping documents	1. Copy of the bill of lading (Sea Freight Only) 2. Commercial Invoice and Packing Lists in English (attached) 3. Original ATA Carnet (if applicable)

## CASE MARKINGS

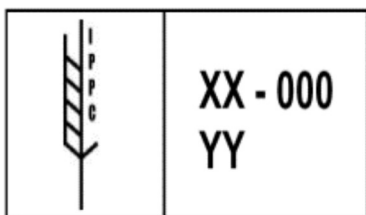
Packing should be designed with internal padding/battens as to be suitable for the nature of the goods and the intended mode of transport, and to be able to withstand both outward & return journeys. It should be capable of easy unpacking & re-packing.

<b>Exhibition Name</b>	<b>LABEL EXPO MEXICO 2023</b>
<b>Exhibitor Name</b>	_____
<b>Made in</b>	<b>"Country of origin"</b>
<b>Hall and Stand Number</b>	_____
<b>Case Number</b>	_____ (e.g. 1 of 5, 2 of 5, etc)
<b>Gross Weight / Dimensions</b>	_____

## WOOD PRODUCTS / PACKING / FUMIGATION

**ALL WOOD PRODUCTOS / PACKAGING MATERIALS** (also pallets) must be **FUMIGATED** with methyl bromide or Heat treatment of minimum wood core temperature of 56° C/133° F for a minimum of 30 minutes. All wooden material must be marked legible and permanent. The mark must be approved by **IPPC** (International Plant Protection Convention). Failure to comply will result to problems with the customs clearance, delays at the delivery and high fines, be sure to send the fumigation certificate.

- In case that you have crates or wooden pallets the wood must be fumigated with Methyl Bromide (MB) or a heat specific treatment (HT).
- If this is the case that you have crates or wooden pallets, you need to send the fumigation certificate, and these must be stamped as:



- **Temporary** exported and **permanent** exported items must be packed and shipped completely **separately** otherwise the cargo will be delayed at customs.
- Please ensure your equipment is packed in **strong**, waterproof packing **cases**, which lends itself to being re-packed after the exhibition. Please bear in mind that your exhibits will be in transit for long periods both to and from the exhibition, and that cartons are not suitable to withstand the constant handling that takes place during transshipment. Outdoor-/Open air handling is sometimes inevitable, even if it rains.
- **Packaging** The shipments must be sent with the accurate packing for the transportation.

## COMMERCIAL INVOICE

All invoices must be in English and include the following information (please use our format – available upon request):

- ✓ Show-name and Show-dates
- ✓ Name of exhibitor, address, contact name and number
- ✓ Tax Id Number
- ✓ Mode of transport (air, sea or road) & port of entry
- ✓ Exact description of Goods incl. brand names
- ✓ Size and type of packing used for each individual item
- ✓ Gross & net weight of material
- ✓ Country of origin
- ✓ Incoterm

## ATA CARNET

For exhibits to be totally re-exported only. The description of goods must be written English.

## INSURANCE

It is the responsibility of the shipper to arrange their own insurance cover to and from the exhibition. EFM provides specific cover for exhibition goods and can be quoted upon request. Please contact our office for more details.

## TERMS AND CONDITIONS

EFM operate under BIFA2021 terms and conditions. A copy of our terms and conditions will be supplied at the time of direct quoting or booking.

## PAYMENT TERMS

Where credit terms are not agreed, payment of funds will be required in advance of delivery. If you are working with an EFM approved logistics partner, please contact them directly to agree payment terms.