



26 - 28 April • Mexico

**LABELEXPO  
MEXICO 2023**

[www.labelexpo-mexico.com](http://www.labelexpo-mexico.com)

**LABELEXPO MEXICO 2023**  
**April 26 - 28, 2023**  
**WTC**  
**Mexico City**

## International Forwarding and Customs Manual

Dear Exhibitor:

Our shipping manual will assist you in the correct and timely dispatch of your exhibits. Please do not hesitate to contact us if you require clarification on any points.

### CONTACTS

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Jorge Vizcarra  
Tel: (52) 555362-7899

E-Mail:[jorgevizcarra@milleniumcargo.com.mx](mailto:jorgevizcarra@milleniumcargo.com.mx)

Mario Salinas

Tel:(52) 555362-7899

E-Mail:[mariosalinas@milleniumcargo.com.mx](mailto:mariosalinas@milleniumcargo.com.mx)

### ARRIVAL DEADLINES / TIME SCHEDULE

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#### SEAFREIGHT

- Original Bill of Lading/Express Release **7 days before arrival**
- Commercial Invoice & Packing List **14 days before arrival**
- Arrival of Seafreight at Manzanillo or Veracruz **March 31, 2023**

#### AIRFREIGHT

- Copies of Airway Bill by Fax **2 days before arrival**
- Commercial Invoice & Packing List **4 days before arrival**
- Arrival of Airfreight at Mexico City Airport **April 12, 2023**

#### ROADFREIGHT TO LAREDO, TX

- Copies of Airway Bill by Fax **2 days before arrival**
- Commercial Invoice & Packing List **6 days before arrival**
- Arrival of Roadfreight at Laredo warehouse **April 7, 2023**

For more information of Millenium Cargo Laredo Tx Warehouse, please contact Miss. Alejandra Náder [alejandranader@milleniumcargo.com.mx](mailto:alejandranader@milleniumcargo.com.mx), [millenium@milleniumcargo.com.mx](mailto:millenium@milleniumcargo.com.mx)



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## ADVANCED RECEIVING WAREHOUSE

- Copies of the BOL
- Commercial Invoice & Packing List  
Dateline

**2 days before arrival  
6 days before arrival  
April 21, 2023.**

## CONSIGNMENT INSTRUCTIONS

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**For SEAFREIGHT SHIPMENTS please contact: [jorgevizcarra@milleniumcargo.com.mx](mailto:jorgevizcarra@milleniumcargo.com.mx),  
[mariosalinas@milleniumcargo.com.mx](mailto:mariosalinas@milleniumcargo.com.mx), [alejandranader@milleniumcargo.com.mx](mailto:alejandranader@milleniumcargo.com.mx)**

**For AIRFREIGHT SHIPMENTS please consign as follows:**

**Consignee:** Millenium Cargo, S.A. de C.V.  
"Exhibitor Name"

Tel : (52)(55)5362-7899

## DOCUMENTS

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In order to allow us to clear your goods on time it is essential to provide us with clear and complete sets of documents:

1. Copy of the bill of lading (Sea Freight Only)
2. Copy of the airway bill (Air Freight Only).
3. Commercial Invoice and Packing Lists in English (attached)
4. Original Carnet ATA (if applicable)

## INVOICES

All invoices shall be in English language only and include the following information (please use attached format):

- ✓ Show-name and Show-dates
- ✓ Name of exhibitor, address, contact name and number
- ✓ Tax Id Number
- ✓ Mode of transport (air, sea or road) & port of entry
- ✓ Exact description of Goods incl. brand names
- ✓ Size and type of packing used for each individual item
- ✓ Gross & net weight of material
- ✓ Country of origin
- ✓ Incoterm

## PROHIBITED GOODS

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If you intend to send these products to Mexico we ask you to notify at least 45 days in advance to be able to indicate the procedure and / or permits to process for your Importation.

Some items have restrictions for their importation such as:

Food Products  
Textile  
Pharmaceutical Products  
Drinks  
Cosmetics  
Explosives  
Weapons  
Uncertified wood

It is only indicative and does not cover all products with restrictions.

## CASE MARKING

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➤ **Case marking**

All cases being sent to the exhibition must be marked as follow:

Exhibitor : your company name  
Exhibition Name : LABELXPO MEXICO 2023  
Booth No. :  
Made in... : "Country of Origin"  
Case No. : 1 of \_\_  
Gross Weight :  
Dimensions in cm :

## PACKING / FUMIGATION

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- **WOOD MATERIALS** must be fumigated and send the fumigation certificate, according with the international rules for worldwide transportation.
- **Temporary** exported and **permanent** exported items have to be packed and shipped completely **separately** otherwise the cargo will be stuck at customs.
- Please ensure your equipment is packed in **strong**, waterproof packing **cases**, which lends itself to being re-packed after the exhibition. Please bear in mind that your exhibits will be in transit for long periods both to and from the exhibition, and that cartons are not suitable to withstand the



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- constant handling that takes place during transshipment. Outdoor-/Open air handling is sometimes inevitable, even if it rains.
  
- **Packaging**  
The shipments have to be sent with the accurate packing for the transportation.

## **INSURANCE & LIABILITY**

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Our tariff is computed on the basis of volume or weight and has no correlation with the value of exhibits, it follows that the costs of insurance is not included in our charges. It is the responsibility of each exhibitor to arrange a full transit Insurance Policy covering transport to the exhibition, during the exhibition, and return of exhibits to domicile, including the period the exhibits are handled on-site by us or any subcontractor. Insurance shall include a waiver of subrogation against Millenium Cargo and its agents and/or subcontractors.

## **GENERAL CONDITIONS**

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All business is only transacted in accordance to the Millenium Cargo standard trading conditions, which are available upon request. Millenium Cargo does not take any responsibilities for exhibits that are not allowed by the organizer or the Mexican customs to be displayed or sold, for any duties and taxes of sold exhibits or loss of exhibits whilst on display at the venue. Furthermore, all work is undertaken at owners risk, the exhibitors are liable for damages and additional cost resulting from the incorrect declaration of the weights and measurements of the packages, as well description of content of cargo mentioned on invoice/packing list.