

RETURN: 03rd October 2022

Exhibiting Company Name:

Address:

Email:

Telephone:

Contact name:

Stand:

RETURN TO:

Savitha Abreo
Operations Department
email: sabreo@tarsus.co.uk

THIS FORM MUST BE COMPLETED & RETURNED WITH A COPY OF YOUR STAND PLANS

This form is applicable to all exhibitors who have contracted for **Space Only** build and will be appointing a fit out contractor, or are building their own stand. Please note that the maximum build height for the show is **4.0met (6met for double deck)** to its highest points and certain areas of the hall are subject to height restrictions. Please contact the Organiser if you would like clarification about height limits in relation to your stand location.

APPOINTED CONTRACTOR DETAILS

Name of Contracting Company: _____

Contact Name: _____

Onsite Mobile Number: _____

Email: _____

Stand Design -Update the following:

Height: _____

Width: _____

Length: _____

No. Of open sides: _____

Risk Assessment: _____

Method Statement: _____

Contractor Insurance: _____

Rigging: _____

Banner: _____

Double Deck: _____

Display Vehicle: _____

Please see the show schedule for access and operational hours.

All stand construction must be completed by 20:00hrs on 14th November 2022